

How to Pre-Order Your Student's Lunch

You will need to preorder your student's lunch via Parents Web. All orders should be placed no later than 9:00 the day of. Our Lunch reports are run daily at 9:00 am. If orders are made after 9:00 am they will not show on our report. This year each day of the week has a different genre (salads offered daily): Monday's - All American; Tuesday's - South of the Border ; Wednesday - Oriental ; Thursday's - Mediterranean ; Friday's -Sandwich Day.

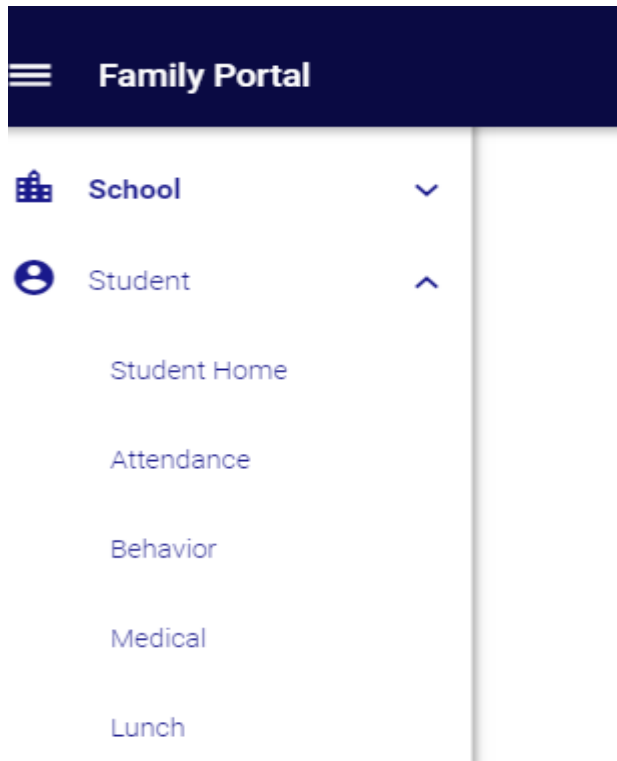
Just as a reminder all lunches (entree', salad, sandwich & chips) are \$6.00 and come with bottled water. Alternate drinks may be purchased with an extra charge. You will be directed to your FACTS account where you may pay by choosing one of the payment methods you have set up in FACTS (I.e. your debit/credit card or checking account).

Peninsula Catholic does not provide refunds for lunches. All purchases are final. If you are ordering lunch and do not make a payment through FACTS Financial System, your student's lunch is unrecorded and they will not receive a lunch. If a student misses a meal due to an absence , no refund or credit will be given. Students who forget to order may purchase a la carte items which will be billed to parents. Vending machines are also available.

Steps to Pre-Order student's Lunch

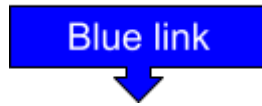
Log in to [FACTS Family Online](#)

- Once logged in, locate the Student on the left side of the screen and click on the arrow to open up more choices. Click on "Lunch"



Click on Lunch

- Once you click on *Lunch* your screen should appear like the screen below. On this page, you will be able to review the menu. You can choose which view you would like on the right hand side (day, week, or month). Click on the “[Create Web Order](#)” when you are ready to order.

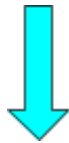


Student + CREATE WEB ORDER

8/28/2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
23	24	25	26	27	28	29
		Burgers & Chips (\$5.00)	Burgers & Chips (\$5.00)	Burgers & Chips (\$5.00)		
		Chocolate Milk (\$1.25)	Chocolate Milk (\$1.25)	Chocolate Milk (\$1.25)		
		Juice (\$1.00)	Juice (\$1.00)	Juice (\$1.00)		
		Water (\$1.25)	Water (\$1.25)	Water (\$1.25)		
		White Milk (\$1.25)	White Milk (\$1.25)	White Milk (\$1.25)		

- Now you have your Lunch ordering form You will need to click on your student’s name for the lunch items to appear. There may be multiple days shown, click on each day you would like to order lunch for.
- Remember all orders need to be placed by 9:00 am to ensure your student receives their meal.**



Student’s Name will be shown next to dollar amount

LUNCH ORDERING

Lunch Order Form

(\$0.00)

LUNCH ITEMS FOR TUESDAY 08/25/2020 (\$0.00)

LUNCH ITEMS FOR WEDNESDAY 08/26/2020 (\$0.00)

LUNCH ITEMS FOR THURSDAY 08/27/2020 (\$0.00)

Quantity may include items previously ordered.

Grand Total: \$0.00

SUBMIT ORDER

- After choosing the day you will be able to place your order. Remember all meals come with water, but you may purchase an extra drink. You can purchase lunches for all available days at one time. Place the quantity of each line item and you're ready for the next step, click *Submit Order*.

LUNCH ITEMS FOR TUESDAY 08/25/2020 (\$0.00)

Lunch Item	Price	Quantity	Total
Burgers & Chips	\$5.00	<input type="text" value="0"/>	<input type="text" value="\$0.00"/>
Chocolate Milk	\$1.25	<input type="text" value="0"/>	<input type="text" value="\$0.00"/>
Juice	\$1.00	<input type="text" value="0"/>	<input type="text" value="\$0.00"/>
Water	\$1.25	<input type="text" value="0"/>	<input type="text" value="\$0.00"/>
White Milk	\$1.25	<input type="text" value="0"/>	<input type="text" value="\$0.00"/>

LUNCH ITEMS FOR WEDNESDAY 08/26/2020 (\$0.00)

LUNCH ITEMS FOR THURSDAY 08/27/2020 (\$0.00)

Quantity may include items previously ordered.

Grand Total: \$0.00

SUBMIT ORDER

- Before you pay you will be asked to **confirm your order**. This will give you a breakdown of what was ordered and will show the student(s) name.

CONFIRM LUNCH ORDER

Student / Date	Lunch Item	Price	Quantity	Total
[REDACTED]				
08/25/2020	Burgers & Chips	\$5.00	1	\$5.00
	Chocolate Milk	\$1.25	1	\$1.25

BACK

Order Total: \$6.25

CONFIRM AND PAY

- After you click on *Confirm and Pay* you will then be rerouted to FACTS to complete your purchase.

Make A Payment

Payment Method



[Redacted]

or [Add a New Account](#)

Payment Method Disclosure

The following processing fees apply:

- Credit Card - up to 2.85%
- Debit Card - up to 2.85%
- Checking or Savings Account - no fee

Card transactions for Peninsula Catholic H.S. are processed by FACTS Management Company, USA.

FACTS Returned Payment Fee Policy

Total Amount

Lunch \$6.25

Total **\$6.25** [Details](#)

A transaction receipt will be sent to: [Redacted] [Add another e-mail address](#)

Authorization

By clicking the Pay Now button, you authorize FACTS on behalf of Peninsula Catholic H.S. to process this payment from the financial account identified above.

This is an immediate payment and cannot be canceled.

[Cancel](#)

[Pay \\$6.25 Now](#)